

KEEP IN TOUCH

Kansas Enterprise Electronic Preservation

January-February 2010 – Issue 1

What is KEEP?

Preservation of electronic government records with enduring value is one of the most challenging issues impacting government accountability and transparency in the 21st century. The Kansas Enterprise Electronic Preservation (KEEP) System Project will provide an enterprise-wide, trustworthy, digital repository for Kansas government electronic records with long-term value. The digital repository will provide public access to authentic records to support e-Democracy, accountability and transparency in government. KEEP will provide certification of authenticity for specific record sets on a fee basis. The KEEP System will be built on the international standard for trustworthy digital repositories, the Open Archival Information System (ISO 14721:2003).

Why KEEP?

Over the past twenty years, digital technology has transformed the way organizations create, use, store, and disseminate information. Effective management of government records in electronic format is a critical and challenging issue for records preservation in Kansas. The Kansas Historical Society (KSHS), through the Government Records Preservation Act (K.S.A. 45-401 through

45-413), has statutory responsibility to serve as the official archives for the state of Kansas and to undertake records management activities. All state agencies are also subject to this law. Since 1996, KSHS has engaged in several initiatives to promote electronic records management and preservation best practices in Kansas government.

KEEP Funding

The Kansas Legislature, during its 2008 session, appropriated funds to KSHS to begin a digital state archives project. In 2009, the Information Network of Kansas Board awarded a grant to help fund the build of the archives. Extending the previous work in this area, KSHS assembled a core project team with members from all three branches of government. The KEEP System Project team is dedicated to building a consolidated, extensible, standards-compliant trusted digital repository for all state agencies. Initial KEEP System Project partners include KSHS, the Kansas Legislature, the Kansas Judicial Branch, the Kansas Attorney General's Office, and the Kansas Secretary of State's Office. An RFP was distributed in September and a negotiated procurement is now underway.

KEEP Project Staff

Executive Sponsor

Pat Michaelis, Director, State Archives & Library Division, Kansas Historical Society

Project Managers

- Co-Project Manager – Technical
Terri Clark, Assistant Director, Legislative Computer Services
- Co-Project Manager – Functional/
Policy – **Matt Veatch**, State Archivist, Kansas Historical Society

Project Development Team

- **Terri Clark**, Assistant Director, Legislative Computer Services
- **Matt Veatch**, State Archivist, Kansas Historical Society
- **Scott Leonard**, State Records Manager and Electronic Records Specialist, Kansas Historical Society
- **Duncan Friend**, Director of Enterprise Technology Initiatives, Department of Administration – DISC
- State agency business partners
- Contractors

The project will have a stakeholder advisory team and subject matter experts teams for policy/operational and technical issues

This newsletter will be issued monthly via an e-mail distribution list. Please contact Pat Michaelis at pmichaelis@kshs.org or 785-272-8681, ext. 270, to be added to the list. If you would prefer to receive a paper copy, please let Pat know.

Kansas Historical Society
6425 SW 6th Street • Topeka KS 66615-1099
785-272-8681 • kshs.org

